



Virginia Beach Department of Emergency Medical Services



CASS# 103.01.01

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Training

CAREER MEDIC EMT INTERMEDIATE TO PARAMEDIC TRAINING POLICY

PURPOSE: The purpose of this policy is to provide standardization and uniformity in the requirements for career personnel to advance from EMT Intermediate (EMT-I) to Paramedic (PM).

APPLICABILITY:

This policy is directed toward the career EMT-I who desires to advance to PM certification while employed with the City of Virginia Beach Department of Emergency Medical Services

PROCEDURES AND REQUIREMENTS:

- I. Career EMT-I's must submit an ALS Application as specified in the ALS Policy. A letter of recommendation from their immediate supervisor must accompany the application.
- II. The application must be approved and processed as specified in the ALS Policy.
- III. The Department of EMS will provide the following for an approved applicant's first enrollment:
 - A. Required textbooks
 - B. Criminal checks
 - C. Physical examination
 - D. Medical testing and immunizations
 - E. One (1) clinical shirt
- IV. The career medic must attend classroom and workshop sessions and hospital clinical on their own time.

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- V. During the final semester of the Paramedic Course the career medic will be permitted to complete the minimum field internship hours while on duty. The medic's immediate supervisor will adjust scheduling as needed to accommodate this requirement. No overtime or compensatory time will be allotted for field internship.
- VI. The Department of EMS will pay the National Registry testing fee for the medic's first attempt at the National Registry Paramedic exams. The medic's immediate supervisor will adjust the work schedule to allow testing while on duty if the test date falls on the candidate's regular assigned shift. No overtime or compensatory time will be allotted for National Registry testing.
- VII. Upon certification as a National Registry Paramedic the career medic shall contact EMS Training for an application for Virginia reciprocity.
- VIII. When the career medic has received Virginia Paramedic certification they may apply for a promotion to Paramedic via the established channels for promotion.

This policy shall become effective upon approval of the Operational Medical Director and the Chief of EMS.

APPROVED:

 1/1/2008

Bruce W. Edwards **Date**
EMS Chief

 1/1/2008

Stewart W. Martin, MD **Date**
Operational Medical Director

Originated **Revised**
1/1/2008