

DRIVER QUALIFICATION RECORD
DEPARTMENT OF EMERGENCY MEDICAL SERVICES
CITY OF VIRGINIA BEACH

**IF YOU ARE A RESTRICTED DRIVER
NO BEHIND-THE-WHEEL OPERATION IS PERMITTED**

Trainee Name:	Date:	Station:
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The FTO should initial and print his/her name on the sheet once the Trainee has demonstrated adequate knowledge and/or skills in each area.

DRIVER OBJECTIVES		
Vehicle Orientation	Date	FTO Init & Name (<i>print</i>)
Mechanical Check off		
Starting Procedure		
Fueling Procedure		
Communications		
Standard Radio Phrases		
Radio Communications Procedures		
Portable / Mobile Radio Use (800 & VHF)		
MDT Use		
Vehicle Handling		
Leaving / Arriving at Station		
Driving through Intersections		
Residential Driving		
Highway Driving		
Unit Placement at Scene		
Use of Red Lights / Sirens		
Use of Scene Lights		
Backing the Unit		
Response (Emergency vs Non-Emergency)		

Specific Situations	Date	FTO Init & Name (<i>print</i>)
Use of Map Books City Book		
ADC Book		
Route to Local Hospitals Virginia Beach General		
Bayside		
Leigh		
Princess Anne		
Norfolk General / CHKD		
Chesapeake General		
First Run Area		
Accident Procedure		
Out of Service on a Call		
Call Management for Driver (includes Radio & MDT Use)		
Responding to Scene		
Arriving at Scene Placing Unit at Scene		
Scene Safety Considerations		
Responding to Hospital		
Arriving at Hospital		
Unit Placement / Status while at Hospital		
Completing the Call		
Unit Cleanup / Restoration		
Times for PPCR		
IV / Drug Box Exchange		

TRAINEE RESPONSIBILITIES TO BE RELEASED AS A DRIVER

1. _____ Required certifications are on file at EMS Training
_____ Current OSHA
_____ Current EMT/FR
_____ Current CPR
_____ Current EVOC
2. _____ Completed DRIVER Qualification Record including DRIVER Duty record on file at EMS Training.
3. _____ **IF YOU ARE A RESTRICTED DRIVER, NO BEHIND-THE-WHEEL OPERATION IS PERMITTED UNTIL RELEASED TO DO SO BY EMS ADMINISTRATION**
4. _____ Completed evaluation forms for each duty on file at the station.
5. _____ Trainee contacts EMS Training (757-385-2970) to make arrangements to get the DRIVER ID card. Trainees must call ahead to ensure all paperwork is on file and the DRIVER ID can be issued.

SQUAD COMMANDER/TRAINING OFFICER RESPONSIBILITIES:

1. _____ Ensure evaluations for all duties run are maintained at the station. Unsatisfactory evaluations are turned in to EMS Training.

I, the Squad Commander or Training Officer, certify that the above Trainee has demonstrated adequate knowledge and/or skills of all objectives expected of a Released Driver.

Signature of Squad Commander or Training Officer

Date

Name and title (print) _____