



Virginia Beach Department of Emergency Medical Services



GENERAL DEPARTMENT ADMINISTRATION

ORGANIZATIONAL STRUCTURE AND CHAIN OF COMMAND POLICY

PURPOSE: To provide members with the department's chain of command and organizational structure.

APPLICABILITY: All members of the Department of Emergency Medical Services.

POLICY STATEMENT: A formal structure is required to ensure effective operations of the department. The operational chain of command manages the daily activities of the organization, including field operations. This policy does not restrict each squad from maintaining their own administrative positions within their individual corporations.

OPERATIONAL CHAIN OF COMMAND AND RANK STRUCTURE

Chief
Deputy Chief
Division Chief
Brigade Chief
Captain / Squad Commander
Assistant Squad Commander/ Lieutenant
Squad Officers
Attendant In-Charge
Member

DEPARTMENT MISSION

The mission of the Department of Emergency Medical Services is to provide services to the community which preserve life, improve health and promote the safety of citizens and visitors who live, learn, work and play in our community.

This mission is accomplished through a systems approach focused on providing high quality patient care services; organizational sustainment; public

awareness and education; proactive safety interventions; and all-hazards readiness.

DEPARTMENT STRUCTURE

An organizational structure will be established to best meet the needs of the department. The structure may be based on span of control, legal mandates, financial considerations or industry best practices. The EMS Chief will regularly evaluate the effectiveness of the structure and make adjustments as required. Major offices and divisions may include, but are not limited to:

- Office of the Chief
- Office of the Medical Director
- Operations
- Administration/Support Services
- Emergency Response
- Special Operations
- Training
- Regulation and Enforcement
- Lifeguard Services
- Emergency Management
- Public Education/Outreach

The specific duties and responsibilities of each division are expected to be dynamic and evolve to provide optimal service. The Department will make available detailed explanations regarding each division via member services guides, web page, member training programs, etc.

ORDERED:



1/11/2017

EMS Chief

Date