



Virginia Beach Department of Emergency Medical Services



Human Resources

## EMPLOYEE ASSISTANCE PROGRAM POLICY

**PURPOSE:** The purpose of this policy is to institute an Employee Assistance Program (EAP) for the Department.

**APPLICABILITY:** This policy applies to all volunteers and career members of the Department of EMS.

**POLICY STATEMENT:** It shall be the policy of the Department to use the City's Employee Assistance Program. Under this policy, volunteer members shall be considered "employee(s)".

City of Virginia Beach EAP is administered via Virginia Beach Department of Human Resources Policy 5.02 (Employee Assistance Program).

**ORDERED:**

1/30/2017

EMS Chief

Date