



Virginia Beach Department of Emergency Medical Services



JOB DESCRIPTION

SPECIAL OPERATIONS CAPTAIN – SEARCH AND RESCUE TEAM

I. SUMMARY POSITION DESCRIPTION:

Manages and directs the Search and Rescue Team and associated resources for the Department of Emergency Medical Services; does related work as required.

II. CRITICAL ELEMENTS OF PERFORMANCE:

Manages and directs the Search and Rescue Team; controls and directs personnel resource allocation on a daily basis; ensures that all departmental policies, rules and regulations are understood and adhered to by the Team members; meets and confers with his/her brigade chief and other department and allied public safety supervisors on a regular basis to discuss activities, operations, concerns and procedures; formulates and institutes procedures for the coordinated delivery of specialized rescue services; establishes cooperative relationships with all personnel.

III. PERFORMANCE STANDARDS:

Ensures that staffing remains commensurate with manpower with his/her team; completes evaluations on pilot projects in a timely manner; meets normal deadlines as prescribed by the EMS Chief or his designee; organizes supervised work units so that resource shortages and scheduling conflicts are avoided; demonstrates comprehension of issues or problems and makes decisions accordingly; communicates clearly and precisely both orally and in writing; works well with volunteers and career staff.

IV. KNOWLEDGE-SKILL-ABILITY REQUIRED TO PERFORM SATISFACTORILY:

A. Knowledge:

1. Knowledge of administration and operational principles, techniques and practices of emergency medical services.
2. Knowledge of laws, regulations, and ordinances pertaining to emergency

medical services.

3. Knowledge of the operational principles and techniques of search and rescue operations.

B. Skill:

1. Skill to perform the duties required of a Virginia certified Emergency Medical Technician.
2. Skill to communicate effectively both orally and in writing.

C. Ability:

1. Ability to direct the activities of the Search and Rescue Team.
2. Ability to work well with volunteers and career staff.
3. Ability to establish and maintain cooperative relationships with partner agencies, including other local and regional SAR teams.
4. Ability to function as an Ambulance Attendant-in-Charge

V. MINIMUM QUALIFICATIONS:

A. Education:

Graduation from a high school, or possess a GED, and supplemented with technical level courses in emergency medical services; must possess previous supervisory experience; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

B. Past Performance:

Due to the increased responsibility associated with promotions, one must have demonstrated the ability to comply with departmental rules, regulations, and procedures. Therefore, all candidates should be free from corrective action in at least the past eighteen (18) months order to be considered for promotion by the Chief of EMS or his designee.

VI. ADDITIONAL QUALIFICATIONS:

- A. Must be a Virginia certified EMT.
- B. Must possess a valid vehicle operator's permit.
- C. Must be qualified as an Ambulance Attendant-in-Charge.

V. SELECTION:

This position is an appointed position and serves at the pleasure of the EMS Chief. The selection to this position will occur as designated by the EMS Chief or his designee.

Last Update
2/3/2015