



Virginia Beach Department of Emergency Medical Services



**MEDICAL DIRECTION**

**MEDICAL OVERSIGHT STEERING COMMITTEE POLICY**

**PURPOSE:** The purpose of this policy is establish a Medical Oversight Steering Committee to review and evaluate the pre-hospital delivery of medical care and services to the citizens; collect data; review and recommend protocols; review medical equipment; identify and recommend Continuous Quality Improvement (CQI) objectives; and make recommendations concerning city-wide pre-hospital medical operations and training issues to the Emergency Medical Services Chief and Operational Medical Director.

**APPLICABILITY:** This policy shall apply to all members of the Virginia Beach Emergency Response System.

**POLICY STATEMENT:** The Emergency Medical Services (EMS) Chief shall appoint a Medical Oversight and Review Steering Committee (MOSC). The medical care administered to patients of the Virginia Beach Emergency Response System will be reviewed for appropriateness and patient outcome by the MOSC. The MOSC is an advisory committee to the EMS Chief and Operational Medical Director on issues related to pre-hospital equipment and medical care.

**MEMBERSHIP**

The Steering Committee will be composed of:

- Deputy Chief of Operations - Chairman
- EMS Operations Division Chief
- EMS Administrative Services Division Chief
- Volunteer Rescue Squad Representative
- Volunteer Assistant Chief
- Fire Department Representative
- Police Department Representative

## **CHAIRMAN**

The Chairman will act as leader of the committee. Duties of the chairman will include, but not be limited to, scheduling regular meetings, maintaining records, appointing working groups as necessary and compiling recommendation reports to the EMS Chief and Operational Medical Director.

## **COMMITTEE MEMBERS**

Members representing Fire and Police will be selected by their respective agencies. The EMS Volunteer Assistant Chief will be selected by the Chief of EMS. Representation of the Volunteer Rescue Squads will be selected by the Council of Virginia Beach Volunteer Rescue Squads.

All members are expected to regularly attend meetings. The chair may recommend replacement to a sponsoring agency when a member fails to appropriately participate in committee activities.

## **WORKING GROUPS**

The Chair shall establish working groups as necessary to review items brought before the Steering Committee. Some groups may be standing bodies while others will be ad hoc as needed. Members of working groups will be selected via the Steering Committee. Group leaders may be members of the Steering Committee, but broad participation is encouraged. All working groups shall include appropriate representation from across the Virginia Beach Emergency Response System based on the assigned project.

Working group members will be nominated by their respective Steering Committee representative.

The Administrative Services Division Chief shall act as coordinator of the various working groups, collaborating with the group leaders to ensure timely completion of assignments and reporting.

## **MEETINGS**

The Committee will meet at least quarterly. Minutes of all committee meetings will be considered public documents and shall be published as directed by the Chief of EMS.

## RECOMMENDATIONS

Feedback from the MOSC shall be compiled by the chair and shared as appropriate with the EMS Chief, Operational Medical Director and/or other officers of the department in order to implement patient care improvements. Results will be integrated to the greatest extent feasible into training programs and updates to patient care providers in the field.

This policy shall become effective upon approval of the EMS Chief and the Operational Medical Director.

### ORDERED:



1/24/19

EMS Chief

Date



1/24/19

Stewart W. Martin, MD    Date  
Operational Medical Director